

# HOW GOODLORD HELPS YOU

Goodlord makes renting a new home easier for you, because you can complete the entire process online.

## YOUR JOURNEY AND THE EMAILS TO LOOK OUT FOR



### STEP ONE:

You receive the first email including your tenancy offer and pay the holding deposit

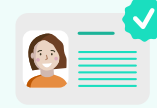
#### Emails you'll receive:

- *Action Required:* Get started on your tenancy
  - *Confirmation:* Your payment
  - *Completed:* Tenancy Guide

#### What's attached:

*Tenancy Guide (if applicable), How to Rent Guide, and a copy of Draft Tenancy Agreement*

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### STEP TWO:

You complete the online referencing form and receive a guarantor request, if applicable

#### Emails you'll receive:

- *Confirmation:* References Submitted
- *Action Required:* Guarantor Required

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### STEP THREE:

You can access your tenant portal to view the referencing status, and add or amend any documents, if necessary - you'll find the link in your *References Submitted* email

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### STEP FOUR:

You receive the Tenancy Agreement to be signed

#### Email you'll receive:

- *Action Required:* Sign Your Tenancy Agreement

#### What's attached:

*Relevant property documents, including deposit scheme terms and conditions booklet*

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### STEP FIVE:

You pay your move-in monies

#### Emails you'll receive:

- *Action Required:* Pay Your Move-in Monies

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### STEP SIX:

You receive your countersigned tenancy agreement

#### Email you'll receive:

- *Confirmation:* Your tenancy agreement

#### What's attached:

*Signed copy of agreement and relevant property documents*

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### STEP SEVEN:

You can now access all your documents when you log in to your tenant home page, as well as offers and extra services, such as insurance, to help you get set up in your new home

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